

Information for the person obliged to register

1. You must register within three days of moving into the accommodation, and deregister within three days before or after giving up the accommodation.
2. You will need the following documents when registering:
 - Public documents showing family or surname and first name, surname before first marriage, date of birth, place of birth and nationality of the accommodation user, e.g. passport and birth certificate;
 - Accommodation recipients who do not have Austrian citizenship (foreigners): travel document (e.g. passport);
 - if the main residence becomes an "additional residence" at the previous accommodation, a re-registration of the previous main residence is required before or at the same time as the registration of the new main residence.
3. The person obliged to register is always responsible for the content of the registration form, regardless of who fills it out. Therefore, please check the registration form for completeness and correctness of the entries, even if it is issued by the authority.
4. Your main residence is established at the accommodation where you have settled with the intention of making this the centre of your life relations; if this factual requirement applies to several residences, you must designate as your main residence the one to which you have the predominant close relationship. The following criteria are decisive for the "centre of the life relationship": duration of stay, location of the workplace or the training centre, starting point of the way to the workplace or to the training centre, residence of the other family members, in particular of the underage family members and the main place of residence is the place of employment, education, school or kindergarten attendance, functions in public and private bodies. The main place of residence is decisive for registration in the "electoral register" as well as for various other legal areas (e.g. motor vehicle registration, documents under weapons law, social welfare).
5. Please bear in mind that a change of the main place of residence or another place of residence may also give rise to further notification obligations (e.g. vehicle registration).

You can find more information here: www.wien.gv.at/verwaltung/meldeservice/

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