

**Request for exemption from rent during the summer vacations**

I, .....room.....

E-Mail:.....Telefon:.....

hereby apply for summer vacation and request rent exemption.

I will vacate the place of residence, cleaned and hand over the keys

latest at 10:00 a.m., on .....

and move in again on.....

The contract of use remains in force. I know that the one-month notice period to the end of the month, must be observed and paid in any case.

The rent is due again from the scheduled move in date. Summer vacations (minimum duration one month) can only be granted during the months of July, August and September.

The departure date must always be no later than the last day of the month prior to the start of the vacation.

The application must be submitted by 31.05. of the current year at the latest and is only approved and binding after acceptance and confirmation by Kolpinghaus Wien-Zentral Betriebsges.m.b.H..

**The room is clean and cleared of personal belongings, to be handed over by 10:00 a.m. on the last day of the month. If the last day of the month falls on a weekend or a holiday, the handover date is the last working day (working day = Monday to Friday). In case of late return 50,-€ handling fee. Possible damages, as well as costs for necessary cleaning, we must deduct from the deposit. Final cleaning fee 50,-€; key replacement 50,-€/per key.**

Date.....

.....

signature resident

Application approved and confirmed:

For the Kolpinghaus Wien-Zentral Betriebsges.m.b.H

Date.....

.....

signature administration